

Zhenya's Music Studio Policy

Policies

MISSED LESSONS:

1. General rule:

Not less than a 24-hour advanced notice must be given in order to receive a make up lesson.

You can contact me via cell phone [301-712-7253](tel:301-712-7253) or e-mail pixiezhenya@gmail.com

Any missed lesson must be made up within 90 days, and the make-up must be arranged in advance.

Missed make-up lessons are not subject to rescheduling.

2. Snow days:

Lessons are held whether or not the school is closed.

Students must contact me at least 3 hours in advance of their lesson time to reschedule the lesson due to weather conditions.

3. Online lessons:

If unable to meet in person, a student or teacher may schedule online lesson with at least a 2-hour notice.

If a teacher is two minutes late for your online lesson, there must be a problem with the link or internet connection. Please text or call your teacher immediately.

Only use the links to Zoom lessons sent on the same day of the lessons.

If you prefer to meet on Facetime, please initiate the call by dialing 301-712-7253.

TUITION PAYMENT:

Monthly tuition for all classes is Due On or Before The 5th OF EACH MONTH.

1. The tuition should be paid for a minimum of 4 lessons each month.

Whenever there are 5 weeks in a month, each student is expected to have lessons and pay for them in advance according to our normal payment policy without exceptions. For example, if you have lessons on Mondays and there are five (5) Mondays in a certain month, then you are expected to pay for and receive five lessons that month. By paying for 4 or 5 lessons in advance, a student reserves his/her

time slot for the entire month.

*If a student or teacher anticipates traveling for more than 14 days at a time the tuition for that month will only be collected for the days a student or teacher is available for lessons.

*If a student wishes to pay for a single lesson, the payment will be collected at the beginning of the lesson, and the time and day will be agreed on 24 hours in advance based on teacher's availability.

2. A \$15 late fee will be assessed on any unpaid tuition not received by the 15th of the month, and no lessons will be provided until advanced payment is received.

3. A \$15 returned check fee will be assessed for any returned (unpaid) check. Replacement of the tuition must then be provided by cash, money order, or cashier's check only, and received before any further lessons are provided.

4. All recital fees are not included in the monthly tuition payment and must be paid in the same month in which the event occurs.

WITHDRAWAL:

Withdrawal policy requires a 15-day WRITTEN advanced notice, regardless of the date in which the notice is given. Therefore, for any portion of this 15-day advanced notice period not previously paid, the tuition is still considered due. For any tuition not paid by the 30th day of this notice period, a bill will be mailed to the student's home and payment still expected.

PRACTICE REQUIREMENT:

A student cannot learn to play an instrument by just going to lessons. It requires devotion, self-discipline, and time. It is important to remember that progress is only made when the teacher, student and parent work together. For that reason, parents are always welcomed to attend lessons. It is assumed that all students will practice a minimum of 4 days a week for at least 30 to 45 minutes each day depending on the students needs. The primary objective is for the student to satisfactorily complete their homework assignments.

PARENTS' ROLE:

The role of the parents in motivating the student is a crucial element of music instruction. Parent's appreciation of the child's current accomplishment and vision for what she/he holds for the future can influence a student's success more than anything else. Parents of children especially under age nine are encouraged to attend their children's lessons and practice daily with them.

LESSON EXPECTATIONS:

1. Always arrive to your lesson a few minutes earlier to prepare your instrument.
2. Tardiness results in reduced lesson time.
3. Students must bring all sheet music, theory books and their home assignment notebook to each lesson.
4. Students are expected to finish any written theory assignments or other homework assigned by the teacher before their next lesson.
5. No gum, candy, etc, is permitted during lessons due to the danger of choking.

Our Policy is subject to change with notice